

# Electric Vehicle Rebates Service Provider Application

Effective March 1, 2024

The ComEd® EV Rebate Program relies on Service Providers, such as contractors and engineering or design firms, to spread awareness about the program. These Service Providers collaborate with ComEd customers to identify and execute opportunities and receive program rebates. If you're in the business of helping ComEd® customers transition to a cleaner future, becoming a participating EV Rebate Service Provider, is a great opportunity for you.

## Instructions

Complete and send the application with the required document(s) to the email address below. When submitting your application, please note that there is a 10MB file size limit, so you may need to submit multiple emails. To ensure that you provide all necessary information, please refer to the checklist on page 9. Once we receive your application, the ComEd Program team will review all the information you have provided and contact the references you have listed. We will contact you if we require any additional information and inform you of the status of your application.

## Benefits for all Service Providers

- » Market themselves as official ComEd service providers that have been trained on the processes and procedures of the program.
- » Apply for rebates on behalf of the customer – offering customers an attractive turnkey solution.
- » Have their name and contact info listed in a customer accessible directory of service providers.
- » Access program marketing materials to share with prospective customers.
- » Gain program-specific education, training, and technical support on offering rebates.
- » Be invited to informational webinars.
- » Get future opportunities for co-branding, awards, and public recognition for top performing service providers.

## Service providers May Be Eligible For

- » Co-branded Identifier Cards
- » Offering Advisor or Mentor
- » Project and/or Company spotlight

Send your completed application along with any questions to: [JoinBESPNetwork@ComEd.com](mailto:JoinBESPNetwork@ComEd.com).

\*Qualification for participation in the network requires that the contractor or their subcontractor conducting installation work is certified by the Illinois Commerce Commission (ICC) for the installation of EV chargers. [Learn more.](#)

## EV Rebate Programs

Select the program(s) you are interested in below. For more information on the Program or if you are unsure what to apply for, visit [ComEd.com/Clean](https://www.comed.com/Clean) to learn more

### Customer Segments

- EV Charging and Installation Rebate Program:** This program offers rebates for residential customers to offset the upfront cost of purchasing and installing a Level 2 (L2) charger in their home.
- Business and Public Sector Make-Ready Rebate Program:** This program provides rebates for make-ready infrastructure, whether located on the customer side or ComEd side of the meter to make the site ready for Level 2 (L2) chargers and Direct Current Fast Chargers (DCFC).

# 1. Tell us some basic information about your company

Company name (legal entity name) \_\_\_\_\_

Doing-business-as (DBA) name/trade name/assumed name \_\_\_\_\_

Any other name your company has operated under in the past \_\_\_\_\_

Company Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mailing Address (if different from company address) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Company Website \_\_\_\_\_

Primary Contact Name \_\_\_\_\_ Primary Contact Title \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Primary Contact Address (if different from company address) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## Promotional Contact Information

I understand that if my company is accepted as a service providers, the promotional contact information below (or company information above if no information is listed in this section) will be listed in an online directory. I also understand that this information will be utilized by ComEd to contact me, including using an auto dialer and/or prerecorded message to call the phone number listed.

## Enter promotional contact information, if different from above:

Company Contact Name \_\_\_\_\_

Company Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Is your company currently conducting business in the ComEd service territory?  Yes  No

Select your primary business type and complete additional questions (if applicable):

- |                                                         |                                               |
|---------------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Electrical Contractor          | <input type="checkbox"/> Engineering Firm     |
| <input type="checkbox"/> General Contractor             | <input type="checkbox"/> EV Project Developer |
| <input type="checkbox"/> Energy Services Company (ESCO) | <input type="checkbox"/> Other: _____         |

Does your company offer any Electric Vehicle Supply Equipment (EVSE) maintenance and/or service contracts?

Yes  No

Describe any maintenance and/or service contracts offered by your company

Please select all customer types served by your company, and complete any additional questions if applicable.

- Residential (Single Family)  Public Sector  
 Residential (Multi-family)  Commercial  
 Industrial

Select all equipment installed, provided, serviced and/or services provided within the past year (check all that apply)

- Level 2 chargers  EV Make-Ready infrastructure  
 DC Fast Chargers

Select the geographic area(s) of the ComEd service territory you provide services to.

- Chicago  Northwestern & Western ComEd Territory  
 Northern ComEd Territory  Southern ComEd Territory

## 2. Enter the licenses and certifications your company holds

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In addition to any licenses and permits required, service providers and any subcontractors must maintain the licensing and certification requirements specified in this section. Service provider must be certified by the Illinois Commerce Commission (ICC) as an **Electric Vehicle Charging Station Installer** or use subcontractors with the same certification for any projects receiving ComEd rebates. The certifications must be current and in good standing at the time of project submittal date(s). Annual recertification with the ICC is required by April 1st of each year. A failure to comply with these requirements may result in suspension or termination of the service provider's status and removal from participation in the Network.

Are you a ComEd Incubator graduate?  Yes  No

Are you an **ICC Certified Electric Vehicle Charging Station Installer**?  Yes  No  N/A

If yes, what is your ICC Docket Number? \_\_\_\_\_

Do you use sub-contractors for installation work?  Yes  No

If yes, please list the main subcontractors you use.

Is the subcontractor an **ICC Certified Electric Vehicle Charging Station Installer**?  Yes  No

What is their ICC Docket number? \_\_\_\_\_

Is your company in good standing with the Illinois Secretary of State or the state in which your company is registered?  Yes  No

Does your company hold any of the diverse business certifications below, or is your company in the process of pursuing any of the diverse business certifications below? If none are applicable, please leave blank.

Hold Certification	In Process of Becoming Certified	Certification
<input type="checkbox"/>	<input type="checkbox"/>	National Minority Supplier Development Council (NMSDC) (including all regional councils)
<input type="checkbox"/>	<input type="checkbox"/>	Women’s Business Enterprise National Council (WBENC)
<input type="checkbox"/>	<input type="checkbox"/>	Federal, state, and local government offices
<input type="checkbox"/>	<input type="checkbox"/>	Public utility commissions
<input type="checkbox"/>	<input type="checkbox"/>	National Gay & Lesbian Chamber of Commerce (NGLCC)
<input type="checkbox"/>	<input type="checkbox"/>	Service–Disabled Veteran–Owned Small Business (SDVOSB)
<input type="checkbox"/>	<input type="checkbox"/>	Veteran Owned Small Business (VOSB)

Does your company pay at or above the prevailing wage rate as published by the Department of Labor?  Yes  No  N/A

Please provide the lowest wage you pay your employees. \_\_\_\_\_

Please select Race or Ethnicity as identified by the company’s owner:

- |                                                                    |                                                          |
|--------------------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> White                                     | <input type="checkbox"/> Hispanic or Latino              |
| <input type="checkbox"/> Black or African American                 | <input type="checkbox"/> Middle Eastern or North African |
| <input type="checkbox"/> Asian                                     | <input type="checkbox"/> Other _____                     |
| <input type="checkbox"/> Native Hawaiian or Other Pacific Islander | <input type="checkbox"/> Prefer not to respond           |

One of the State’s goals is to increase the number of “**Select Customers**” that are awarded contracts under this Beneficial Electrification Plan. According to 20 ILCS 627/45(b), a Select Customer is one whose primary residence is in an equity investment eligible community, a graduate of or currently enrolled in the foster care system, or a person who was formerly incarcerated. Do you or the owner of the company identify as a Select Customer?

- Yes  No  Unsure  Prefer not to respond

### 3. References

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To demonstrate your activity within the ComEd territory, your experience with different customer segments, and the type of equipment you install, please provide detail below for three (3) electric vehicle charger installations that you have completed. The project references you submit do not need to be ComEd EV Rebate Program projects, however, they should be relevant to the program(s) you are applying to. Also, please list contacts for each reference who is familiar with the project.

#### Reference 1

Business/Organization Name (if applicable) \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Title \_\_\_\_\_

Contact Phone Number \_\_\_\_\_ Contact Email \_\_\_\_\_

Contact Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Select type(s) of installation(s)

Level 2 charger(s)       DC Fast charger(s)       Make-ready work supporting L2 or DCFC

What was the facility type?

Residential (Single Family)       Industrial       Commercial  
 Residential (Multi-Family)       Public Sector

EVSE Description (brand, type, quantity of chargers installed)

Project completion date \_\_\_\_\_ Applicant's role \_\_\_\_\_

Project costs (in total without incentives) \_\_\_\_\_ Total utility incentive applied \_\_\_\_\_

Description of project (electrical upgrades completed, other relevant project details)

## Reference 2

Business/Organization Name (if applicable) \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Title \_\_\_\_\_

Contact Phone Number \_\_\_\_\_ Contact Email \_\_\_\_\_

Contact Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Select type(s) of installation(s)

Level 2 charger(s)       DC Fast charger(s)       Make-ready work supporting L2 or DCFC

What was the facility type?

Residential (Single Family)       Industrial       Commercial

Residential (Multi-Family)       Public Sector

EVSE Description (brand, type, quantity of chargers installed)

Project completion date \_\_\_\_\_ Applicant's role \_\_\_\_\_

Project costs (in total without incentives) \_\_\_\_\_ Total utility incentive applied \_\_\_\_\_

Description of project (electrical upgrades completed, other relevant project details)

### Reference 3

Business/Organization Name (if applicable) \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Title \_\_\_\_\_

Contact Phone Number \_\_\_\_\_ Contact Email \_\_\_\_\_

Contact Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Select type(s) of installation(s)

Level 2 charger(s)       DC Fast charger(s)       Make-ready work supporting L2 or DCFC

What was the facility type?

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Residential (Multi-Family)       Public Sector

EVSE Description (brand, type, quantity of chargers installed)

Project completion date \_\_\_\_\_ Applicant's role \_\_\_\_\_

Project costs (in total without incentives) \_\_\_\_\_ Total utility incentive applied \_\_\_\_\_

Description of project (electrical upgrades completed, other relevant project details)

## 4. Please sign below

I certify that the information provided in this application is true and correct. I verify by my signature hereto that I have authority to submit this application.

I understand that if I meet the qualifications to participate in the program offering(s) to which I have applied, before being authorized to participate as a ComEd service provider, I will need to sign an agreement with Walker Miller Energy Services that sets forth requirements and terms and conditions that I will agree to abide by.

I attest, and upon request will provide documentation, that my company and the subcontractors it employs hold necessary licenses and/or certifications, and that my company and the subcontractors it employs will comply with and conform to all federal, state, local, and international laws, statutes, ordinances, regulations, rules, codes (including building codes), and orders applicable to my company, its business, and the work performed.

I attest, and upon request will provide documentation, that my company and the subcontractors it employs maintain appropriate minimum insurance coverage while working on ComEd EV Rebates Program customer projects.

Signature \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Company \_\_\_\_\_ Date \_\_\_\_\_

When submitting your application, please also send:

1. Proof that your company is in good standing with the Illinois Secretary of State or the state in which your company is registered. Include active assumed name(s), if any. If you do not attach a certificate of good standing, please attach a screenshot from the Illinois Secretary of State website that shows that your company is in good standing. [https://www.ilsos.gov/departments/business\\_services/home.html](https://www.ilsos.gov/departments/business_services/home.html). If you are the sole proprietor, please provide a copy of your registration with the County as well as contact information for the County Clerk. If the County Clerk is not the keeper of the registration, please provide the contact information for the governmental agency that records the registration.
2. A copy of the certifications identified above. Documentation from private and public (i.e. City of Chicago Department of Procurement) certifying agencies are acceptable.

Additional documentation you may be required to submit includes:

1. W-9 (on acceptance into Network)
2. Certificate of Insurance (on acceptance into Network)
3. Additional company information

With the Agreement, you can expect to receive:

1. Service provider Code of Conduct
2. Marketing Rules
3. Program Manual (on request)

Note: Completion of this Application does not confer automatic acceptance into the ComEd EV Rebate Program Network. Once an application is received, applicants will be contacted by each ComEd offering with any additional requirements or documents needed, as well as information on eligibility and next steps. Service provider participation in any of the ComEd Programs at the sole discretion of ComEd.



## Application Checklist

The checklist below identifies fields within the Application required for the application to be processed and is for reference only. Refer to the Application for all requirements. A complete Application submission includes:

1) a completed application, 2) ICC Docket Number and ICC Electric Vehicle Charging Station Installer Certificate (for your organization or subcontractor), 3) Certificate of Good Standing, and 4) Other Certification documents as applicable. Do not submit your W9 with this application. Upon acceptance, you will be asked to sign an agreement. For an overview of what's contained in the agreement, refer to the following link: [Agreement Highlights Sheet](#).

Application Checklist		
Page	Description	
1	Select the program(s) you are interested in	<input type="checkbox"/>
2	Fill in basic information about your company	<input type="checkbox"/>
	Check the Promotional Contact Information box	<input type="checkbox"/>
	Fill in Promotional contact information (if applicable)	<input type="checkbox"/>
3	Is your company currently conducting business in the ComEd service territory? [Select Yes or No]	<input type="checkbox"/>
	Select your primary business type	<input type="checkbox"/>
	Select all equipment/services provided within the past year [Select all that apply]	<input type="checkbox"/>
	Select the territories you work in	<input type="checkbox"/>
	Do you use subcontractors for installation work?	<input type="checkbox"/>
3-4	Are you an ICC Electric Vehicle Charging Station Installer? [Select Yes or No] » If so, what is your ICC Docket number? [Fill in Number] » Attach a copy of your ICC Electric Vehicle Charging Station Installer Certificate	<input type="checkbox"/>
	Is your company in good standing with the Illinois Secretary of State? [Select Yes or No] » Attach a copy of your Certificate of Good Standing, or if a Sole Proprietor provide a copy of your registration with the County Clerk.	<input type="checkbox"/>
	Does your company hold any of the listed certifications? Or is your company in the process of becoming certified? [Select all applicable] » Attach a copy of certifications and/or licenses selected	<input type="checkbox"/>
5-7	Provide references for 3 electric vehicle projects to demonstrate your activity within the ComEd territory, customer segments, and equipment you install. Also, please list contacts for each reference who are familiar with the project.	<input type="checkbox"/>
8-9	Sign the application	<input type="checkbox"/>
	Completion of this Application does not confer automatic acceptance into the ComEd EV Rebates Program Service provider Network. Once an application is received, applicants will be contacted by each ComEd offering with any additional requirements or documents needed, as well as information on eligibility and next steps. Service provider participation in any of the ComEd EV Rebate Program offerings is at the sole discretion of ComEd.	<input type="checkbox"/>