



IMPORTANT INFORMATION

Costco Wholesale Australia's Warehouse and Regional donation program is intended to meet the needs of organisations which are focused on children, education, or health and human services and serve a local neighbourhood and organisations with a similar scope of service.

WE DO NOT PROVIDE DIRECT AID TO:

- Individual
- Capital campaigns, building projects, or equipment
- Transportation and travel expenses
- Political organisations
- Religious organisations for religious purposes
- Salaries
- Government agencies
- Loans or investments
- Research studies
- Athletic teams, events, or sponsorships
- Animal-related programs, including shelters
- Merchandise for fundraisers and auctions
- Symposiums, conferences, conventions, professional association meetings
- Merchandise promotions, partnerships or advertising
- General awareness campaigns
- Development or production of books, films, videos, television programs, or websites
- Parties, celebrations, parades, festivals and raffles
- Deficit funding

To accommodate the number of requests Costco receives, the donations to organisations are first come, first served basis upon successful application funded at \$50 voucher levels.

If the organisation meets the above requirements, please complete the following form and submit it to your local Costco Warehouse Manager.





Donation Request Form

GENERAL INFORMATION

Please review the guidelines listed above. This form should be completed electronically and printed. This form cannot be submitted online. Requests should be submitted at least 4-6 weeks in advance of an event to allow time for review. Costco vouchers will be issued in lieu of monetary or in-kind requests. Due to the large number of requests, Costco Wholesale Australia is unable to guarantee a response to all donation requests.

Today's Date: _____

ORGANISATION INFORMATION

Name of Organisation

Mailing Address

City

State

Postcode

Telephone Number

Organisation Website

Contact E-mail Address

Name of Contact

Title or Relationship to Organisation

Contact's Telephone Number (if different)

Has the organization received support from Costco? _____ When? _____ Amount: _____

PROGRAM INFORMATION

Program or Event Name

Request Amount

Purpose of Support

How will the funds raised for the program be used?

How will Costco donation assist your program?

Area/ Community the program will serve

Estimated number of people served

Date of program/ event

Signature of Applicant

Please bring this completed form to your nearest Costco warehouse location. Visit www.costco.com.au for a list of warehouses in your area.

FOR COSTCO WHOLESALE USE ONLY

Date Received:

Donation:

Notes:

Fiscal Year:

Status:

Gift Certificate #:

Authorised By:

Delivery Information: